

Integrated Day Charter School  
Governing Board Meeting  
December 16, 2009

Absent: Scot Swartz

Public Comment

Holly Salegna offered her assistance as an advocate for special needs children.

A motion was made by Jason Jones and seconded by Michael Seroussi to accept the November 16, 2009 Governing Board meeting minutes. The vote was 9 in favor, 0 opposed.

Professional Development

The article "No More Nailing Jello to the Walls" gave 12 areas to look at for strategic planning, which was a good overview for the work ahead.

Directors Report

●Race to the Top Funds—The state needs to be a proponent of charter schools in order to compete for this federal funding. The commissioner has proposed local boards pay for charter school students, which is not equitable. The state is not supporting charter schools from a fiscal standpoint presently. This dilemma was reported in the Hartford Courant, December 6, "State May Shift Charter School Tuition to Towns." Some charters have additional funding from other sources; some do not.

●Pilot Enrichment Program—Each activity has to be connected to a content area with some form of arts integration. A five week session will begin in mid-January, with 1 adult to 15 children in a group. Two examples are:

- ▲ The 5-6 class integrated math, arts and science through a visit to Walden Preserve in Salem.
- ▲ The recent production of Three Nanny Goats Gruff with students in grades 1 and 2 combined literacy, oral presentation, acting and singing.

●Planning is underway for a grade 1-2 Curriculum Night, possibly in January. These are opportunities for students to excel in different areas.

●Board members were provided with:

- Procedural Safeguards for Protecting a Child's Right to Special Education
- SDE's December 4, 2009 H1N1 Situation Report

Standing Committee Reports

Governance—The committee met the first Tuesday in December to review and discuss the proposed changes to the Admissions Policy. Work continues on the Policy for Reviewing IDCs Policies and the evaluation process for the director and business manager. The committee also discussed a possible candidate for the community member slot on the Board.

Planning—The committee discussed going forward with the strategic plan and the need for a single day to bring the Board and the IDCS community together. Michael Seroussi offered to facilitate in late January or early February.

Curriculum—see December 14, 2009 minutes.

Finance—meeting cancelled; next meeting January 6

### Ad Hoc Committees

- Building—The architect's engineers have been in the day care building to determine if there are lead paint issues. They will talk with city officials about any requirements they must meet.

- Non-certified Staff Compensation Task Force--A tentative meeting has been set for January 11.

### Business Report

- The Condo Association's 2010 budget will be presented at January's annual meeting. We anticipate a modest increase in condo fees.

- A draft of the Food Service Policy has been submitted for review.

- The Board is reviewing the teachers' union's proposed contract before setting a date for a Negotiations Committee meeting.

See Business Report for details.

### Discussion Items

- Admissions Policy—the Governance Committee needs to decide whether or not to recommend the policy before it can be voted on by the Board. Some minor clarification is needed.

- George Rezendes has received an application for the community member on the Board, Michelle Devine, Exc. Director for the Southeastern Regional Action Council in Uncasville.

- A motion was made by Dr. Frank Maletz and seconded by Mary Osten to go into Executive Session. The vote was 9 in favor, 0 opposed. Teachers recused themselves for negotiations.

### Executive Session

- A motion was made by Jason Jones and seconded by Michael Seroussi to come out of Executive Session at 7:04. The vote was 5 in favor, 0 opposed.

- No action was taken.

- A motion was made by Michael Seroussi and seconded by Frank Maletz, to adjourn at 7:05 p.m. The vote was 5 in favor, 0 opposed.

**Next Meeting: January 20, 2009**

**Integrated Day Charter School  
Director's Agenda Items  
December 16, 2009**

**I Charter School Funding**

The State Board of Education has been considering shifting the source of charter school funding back to individual school districts. This of course is meeting with considerable resistance from towns and local boards of education. Additional information is in the Hartford Courant article for your information.

**II Enrichment Groups**

Our faculty has been developing the structure and organization for a pilot enrichment program. We are currently in the process of brain storming topics with intent to conduct a five week session starting in January. Tentative dates are 1/15, 1/22, 1/29, 2/5, 2/12  
Also please note:

- Ms. Theriault's science and math integration lesson and trip to the Walden Preserve
- The first and second grade team Musical, **Three Nanny Goats Gruff**

**III Grade 1 /2 Curriculum Night**

The first and second grade team will hold a curriculum day and night to discuss the grade level curriculum in literacy, mathematics, writing and other content areas. Amy Sheppard will also speak about the social and emotional development of children this age.

**IV Special Education**

For future discussion and reference: Steps to protect a child's right to special education: Procedural safeguards

## Curriculum Meeting Minutes– 12/14/09

### Old Business:

1. Status of Survey Data
  - a. The results are being reviewed by Mr. Rezendes. One suggestion is to create grade specific surveys that would allow parents to respond and give feedback about their child's current classroom/school experience.
  
2. Research Rubric
  - a. The rubric was discussed at the last staff meeting. The old rubric lent itself towards a certain type of presentation and did not allow for a lot of leeway in the types of projects students submitted or presented. The new rubric is being written to allow for student creativity. One suggestion from staff is to make the rubric more grade specific. This is still a work in progress, so more updates will be coming later.
  
3. Continue discussion of Current Curricular Documents
  - a. Feedback from staff is that there is agreement that a common format would be helpful. A common format will also provide teachers an easier way to integrate across the curricular areas. The next step will be for a small committee of teachers to decide on the curriculum format.
  
4. Propose a new Curriculum revision cycle.
  - a. It was agreed that a curriculum review cycle will be a useful tool for both the staff and the board in helping the school maintain an up-to-date curricula and in allowing the board to be pro-active in allocating the necessary resources needed to keep the curricula current.

### New Business:

1. Curriculum Policy
  - a. It was recommended that to help ensure that the process goes forward that a curricula and textbook adoption policy will be written and submitted to the Governance committee for consideration.

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### IDCS Curriculum Review Cycle

<b>Content Area</b>	<b>Current Adopted Curriculum</b>	<b>Proposed Curr. Review</b>	<b>Board review date</b>	<b>Board Adoption</b>	<b>Next Curriculum Review</b>
Mathematics	??	2009 - 2010	May 2010		2014-2015
Language Arts	??	2009 - 2010	May 2010		2014-2015
Science	??				
Social Studies	2005				
World Language	2002				
Physical Education	1985				
Music	1996				
Art	2009?				

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## Finance Committee Meeting – 12/2/09

### AGENDA/MINUTES

1. Meeting was cancelled due to a lack of agenda items.
2. Next meeting will be January 6<sup>th</sup> at 4:00.

**IDCS, Inc**  
**Governing Board**  
**Business Report**  
**December 16, 2009**



**Facilities:**

- **Condo Association:** Association 2010 budget is under construction and will be presented to owners at January's annual meeting.
- **Building:** BL Companies, our architectural firm, conducted sampling for lead paint today. They will be meeting with Norwich Planning office after the holiday period to begin the approval process for the day care building project.

**Finance:**

- Finance Committee meeting for December was cancelled due to a lack of agenda items.

**Food Service:**

- Lunch Program: Draft Food Service Policy has been submitted for review.

**Personnel:**

Teachers' contract Negotiations Committee meetings with union reps postponed pending Board review of the union's proposal.

**Other:**

**As we are now required by law to post meeting schedules and minutes on our web site; all committee chairs can provide this information to the Business Manager for posting. Minutes/reports will be posted with monthly Board minutes.**