

Integrated Day Charter School

Governing Board



Policy Series: 4000

Policy Number: 4112.51/4212.51

## **Personnel**

### **Reference Checks**

### **References**

Employment reference requests from other organizations will be handled by the Director. Only specific facts about an employees' work history will be discussed, such as length of employment, wages and job title.

If an employee desires further disclosure of information, he/she must supply the School with a signed Consent and Release Form.