

Integrated Day Charter School

Governing Board



Policy Series: 4000

Policy Number: 4215

Personnel

Evaluation/Supervision

Performance Appraisals

All employees will be reviewed annually for performance. The performance evaluation may or may not include a recommendation for an adjustment in the rate of pay. Upon completion of one (1) year of employment, all employees will thereafter be reviewed annually in or about March-April. These reviews will be conducted at a time and in a manner we deem best calculated to assist you and us in identifying your strong points and the areas you need to develop. At any time throughout the year, but particularly during the review process, we encourage you to discuss your job performance with us. We also would appreciate any constructive comments that you may have about the School, its policies, management or any other aspect of your employment.