



## STUDENTS

### STUDENT HEALTH ADMINISTERING MEDICATION BY SCHOOL PERSONNEL

Within the limits and legal provisions of the state law, the school nurse or, in the absence of the school nurse, any other nurse licensed pursuant to the provisions of Chapter 378, the director or any teacher or certified coach in the school system may administer medication to students under the following provisions:

- (a) The administration of medicinal preparations by licensed nurse, a director or teacher shall be under the general supervision of the school nurse. Injectable medications may be administered by a director, teacher, or certified coach only to a student with a medically diagnosed allergic condition which may require prompt treatment to protect the student against serious harm or death; and,
- (b) the licensed practical nurse has received training in administration of medications as part of his/her basic nursing program or obtained experience in medication administration while employed in the school; and,
- (c) the director, teacher, or certified coach allowed to administer medication have received proper training; and,
- (d) The medication being administered was ordered in writing by a physician or dentist licensed to practice in any of the United States. Verbal telephone orders for a change in administration of any medication may be accepted only by the school nurse. Verbal orders must be duly recorded and are only valid for three school days; and,
- (e) physician's orders shall be renewed each school year and shall specify the duration of the order, name of drug and the dose; and,
- (f) written permission of the parent or guardian is on file; and,
- (g) the prescribed medication shall, be administered to and taken by only the person for whom the prescription has been written; and,
- (h) acetaminophen or Ibuprofen may be administered only with the written permission of the parent or guardian; and, doctor
- (i) All medications shall be stored in their original containers in such a manner as to keep them safe and effective. Not more than a forty-five (45) day supply of a prescribed medicinal preparation shall be stored at the school. All unused, discontinued or obsolete medications shall be removed from storage areas and either returned to parent or, with permission of the parents or guardian destroyed. Non controlled drugs shall be destroyed in the presence of at least one witness. Controlled drugs shall be surrendered to the Commission of Consumer Protection; and,
- (j) All medications, except those approved for transportation by student self medication, shall be delivered by the parent or other responsible adult and shall be received by the school nurse or director. The nurse must examine on-site any new medication,

medication orders and permission form and develop a medication administration plan for the student before any medication is given by school personnel; and,

- (k) All medications, except those approved for transportation by student for self medication, shall be kept in a designated located container, cabinet or closet used exclusively for the storage of medication. Controlled substances shall be stored separately from other drugs and substances in a separate, secure, locked metal or wood cabinet.

Director and medical advisor shall review and revise the Administration or Medication Policy every two years. This must be approved by the Board of Directors and by the school medical advisor.

Legal references: Connecticut General Statutes Sec. 10-212 a-h cf. 5302