

Integrated Day Charter School
Governing Board



Policy Series: 9000
Policy Number: 9311

BOARD

Formulation, Adoption, Amendment or Deletion of Policies and Administrative Regulations

Policy and bylaw proposals and suggested amendments to or revisions of existing policies shall normally be submitted in writing to the Governing Board's Governance Committee. The Governance Committee will submit in writing the proposed policies, amendments, or revisions to the Governing Board to read and discuss at its scheduled meetings.

Policies that deal with matters of an emergency nature may be introduced at any regular or special Board meeting.

Except for emergency situations, policies will be adopted, amended, or deleted after consideration at two regular meetings of the Governing Board. The agenda shall be marked to indicate such policy matters.

When a policy is placed on the agenda for the second consecutive meeting, a motion either to adopt or not to adopt the policy or the proposed policy changes is necessary for discussion. If the discussion results in a suggestion for change, such changes will be included in the second reading of the policy prior to adoption.

The formal adoption or deletion of policies and the adoption of policy changes shall be by majority vote of all members of the Board, the action shall be recorded in the minutes of the Board, and shall immediately take effect.

Only those written statements so adopted as policy and so recorded shall be regarded as official policy of the Board.

Administrative Regulations – The Director is responsible for the formulation, adoption, amendment and deletion of administrative regulations to implement the policies of the Board.

1. The Director shall bring to the attention of the Board all new, revised or deleted administrative regulations.
2. The Board reserves the right to review and direct revisions or deletions of administrative regulations should they, in the Board's judgment, be inconsistent with the policies of the Board **and/or the charter of the school**. If the board directs the Director to adopt, amend, or delete administrative regulations, it shall do so upon majority vote of all members in attendance at a meeting, provided that prior notification of such proposed revision has been described in writing in the call of the meeting, or upon majority vote of all members of the Board when no such written notice has been given.