

July 7, 2011

Dear

The enclosed application can be used to hold a spot for either or both of two new programs we are offering at the IDCS for the 2011-2012 school year. Both programs will be offered when school is in attendance only (see enclosed calendar). The PreK Plus Program, is an extension of the AM pre-K class, with structured, pre-planned activities. Due to space constraints, we are not able to offer it to the PM Pre-K students at this time. The Extended Day Program will run from 7 to 8 a.m. and 3 to 4:30 p.m. Students should use this time to read, do research or complete homework. Enrollment is limited, so please respond ASAP. Details for each program are below.

Pre-K Plus Program

Time: 11 a.m. to 3 p.m.
Fee: \$20 per day
Late Fee: Late pickups = 1 hr. charge (\$5)
Opening Day: September 1
Lunch: Pack your child's lunch or purchase hot lunch
Half days: Program is open, except pre-holiday half days

Extended Day Program

Time: 7 to 8 a.m. and/or 3 – 4:30 p.m.
Fee: \$4.00 hr., \$2 half hour
Late Fee: Late pickups = 1 hr. charge (\$4)
Opening Day: August 31
Half days: Program is open, except pre-holiday half days

A schedule of payments is enclosed for both programs. All fees are due one week in advance. **Please make sure your payment is received one week prior to the opening of school (by August 24).**

Please sign and return the enclosed application. Payment for the first week can be made at this time, if you wish. Beginning with the first week of school, weekly payments will be due on Friday (or the last day of the week if we do not have school on Friday). If payment is not made by Monday, your child will not be allowed to attend.

We are pleased to be able to offer these new programs to assist parents who are interested in an additional PreK program or need child care before/after school.

Sincerely,

Anna B. James, Director

